

ROLE PURPOSE

Role Title: Senior Policy & Advocacy Advisor

Division: Indigenous Australia Program (IAP)

Location: NT/NSW/QLD/VIC

Date: March 2024

Employment type: Full time, permanent contract with flexible work arrangements

Reports to: Advocacy and Engagement Manager

Number of direct reports: Nil

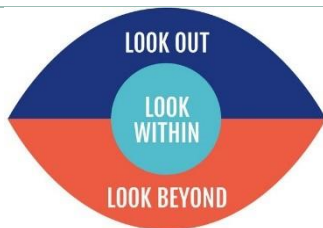
Leadership Band: Leads self

Purpose of the role:

The **Senior Policy and Advocacy Advisor** is accountable for delivering high level advocacy and policy initiatives in alignment with the IAP Principles, IAP Country Strategy, Team Charter, The Foundation's Social Justice approach, and Foundations Strategic Framework.

The **Senior Policy and Advocacy Advisor** has the following accountabilities:

1. Support the implementation of the IAP Advocacy Strategy and take ownership of the deliverables.
2. Undertake research and policy analysis on current and emerging policy areas related to Aboriginal and Torres Strait Islander eye health.
3. Prepare high quality written materials including briefings, discussion papers and policy positions to inform the IAP and the Foundation's approaches to advocacy and influencing.
4. Support the IAP to implement jurisdiction and national eye health sector advocacy initiatives.
5. Work with the IAP and our partners to translate program evidence, learning and research into policy positions.
6. Contribute to development of organisation and sector submissions to government in consultation with Government Relations and other inquiries as applicable.
7. Undertake advocacy at National and State/Territory forums to influence policy and practice change, including direct advocacy to Government, in line with the National Workforce Plan and National Eye Health Plan.
8. Contribute to the development and implementation of quality project plans to ensure effective translation of Aboriginal and Torres Strait Islander policy goals into actionable strategies and plans.
9. Work closely with The Foundation's Social Justice and Regional Engagement team to support The Foundation's commitment to social justice.
10. Actively engage with key stakeholders in the Aboriginal and Torres Strait Islander health sector and seek input and advice to enable advocacy activities and/or explore new partnerships that reflect community aspirations.
11. Other tasks as requested by your manager.



As a member of The Foundation Family you will:

1. Live by the values of The Foundation and support The Foundation's culture, performance and.
2. Adhere to all The Foundation's policies and procedures.
3. Strengthen the health, safety and well-being of all/look out for the well-being.
4. Lead, collaborate and contribute in all interactions.

Essential Experience:

- Demonstrated ability to successfully collaborate with Aboriginal and Torres Strait Islander peoples and a working knowledge of the diverse circumstances and cultures of Aboriginal and Torres Strait Islander peoples.
- Demonstrated understanding of health issues affecting Aboriginal and Torres Strait Islander peoples
- High level experience in areas of research, policy analysis and policy development
- High level experience of writing in various formats for internal and external audiences
- Knowledge or ability to acquire knowledge of national public policy across Aboriginal and Torres Strait Islander health and eye health.
- Understanding of advocacy and communication approaches

Skills:

- Strong written and verbal communication skills
- Excellent problem-solving skills and the ability to translate creative ideas into practical solutions and options
- Excellent relationship management skills
- Capacity to contribute to a strong policy evidence base through critical analysis.
- Project management skills and ability to be flexible with changing priorities

Desirable Experience:

- Experience actively participating in multidisciplinary committees and working groups to achieve shared goals.
- Experience in monitoring and evaluating abstract goals and targets.
- Existing networks across Aboriginal and Torres Strait Islander peoples and communities or the confident ability to network and establish relationships.

Qualifications:

Degree or relevant experience.

The position involves:

This position is recognised as having “Contact with Children” either direct or indirect.

Travel:

Domestic and International as required

Additional Responsibility:

Ensure that the work for which they are responsible is carried out in ways, which safeguard the health and safety of workers.

This role purpose defines the broad accountabilities of the positions, which may change based on organisational need. Please refer to the divisional, team and individual work plans for more specific details

To work in The Foundation, you will:

- Be eligible to work in Australia and other regions where you will be based
- Undergo background check including criminal records and qualifications check
- Undergo working with children check for positions that are identified as working with children