

ROLE PURPOSE

**Role Title:**

Country Manager – Lao PDR

Division:

Programs

Location:

Vientiane Capital Laos

Date:

August 2023

Employment type:

Full time, Permanent

Reports to:

Cluster Director-China,
Cambodia & Laos

Number of direct reports:

03

Leadership Band:

Leads Function

Purpose of the role:

The Country Manager is accountable for implementing programs, ensuring compliance obligations are met and managing the Laos Country team in alignment with The Foundation’s strategic framework and values.

The Country Manager Lao PDR will own the outcomes of:

1. Provide strategic and operational leadership to the country team and lead the development of country plans, concept briefs, project design documents, procurement plans and a pipeline of future projects in line with FHF strategic objectives.
2. Drive and manage project implementation and the resolution of technical/implementation problems, along with accurate input of program information into Accelerator and Program Dashboard to ensure effective outcomes achieved and documented in line with Program objectives and FHF expectations.
3. Build the relationship and advocate the blindness prevention agenda with national stakeholders (MoH, MoFA, WU and others) and ensure that engagement with partners fosters cooperation and results in capacity development and improved health systems.
4. Lead the team to ensure local compliance requirements have been followed for both operations and program implementation, including but not limited to reporting requirements from local government.
5. Manage donor relationships in country and complete accurate donor reports ensuring positive ongoing communication, engagement, and delivery of results.
6. Lead the team and ensure engagement through clearly set expectations, constructive and frequent feedback, capacity development and support.
7. Prepare annual budget submission and commentary for the country program and quarterly progress reports and report variances to budget ensuring accurate planning, forecasting and delivery in line with FHF requirements.
8. Other tasks as requested by your manager.

Our Capabilities:

As a member of The Foundation Family you will:



1. Live by the values of The Foundation and support The Foundation’s culture, performance and brand.
2. Adhere to all The Foundation’s policies and procedures.
3. Strengthen the health, safety and well-being of all/look out for the well-being.
4. Lead, collaborate and contribute in all interactions.

Essential Experience:

- Managing programs in public health or development within the Laos context
- Strong experience in managing a team and working in a global environment.
- Extensive experience in project management and project design
- High-level representation, strategic advocacy, stakeholder management at senior levels of government, multi-lateral agencies and other partners.

Skills:

- Strong leadership skills with the ability to lead a team, effectively influence senior stakeholders.
- Excellent communication skills, ability to work effectively in cross-cultural environment with fluency in written and spoken English.
- Strong financial acumen in developing country programs, and capacity to develop and implement appropriate policies, procedures and systems in these areas

Desirable Experience:

- Exposure to eye health Programs
- Development and expansion of Country Programs across Lao PRD
- Resource mobilisation and track record of securing significant funding for local programs.

Qualifications:

Master’s degree in public health or international Development or related field.

The position involves:

This position is recognised as having “Contact with Children” either direct or indirect

Travel:

Intensive travel in-country/International

Additional Responsibility:

Ensure that the work for which they are responsible is carried out in ways, which safeguard the health and safety of workers.

This role purpose defines the broad accountabilities of the positions, which may change based on organisational need. Please refer to the divisional, team and individual work plans for more specific details.

To work in The Foundation, you will:

- Be eligible to work in Lao PDR
- Undergo background check including criminal records and qualifications check
- Undergo working with children check for positions that are identified as working with children