

ROLE PURPOSE

Role Title: Head of Portfolio and Scale: Thematic Priorities

Division: Programs

Location: Kenya

Date: Immediate

Employment type: Full Time Permanent contract with flexible work arrangement

Reports to: Director of Portfolio and Scale

Number of direct reports: 2-3

Leadership Band: Senior Leadership (leads teams or function)

Purpose of the role:

The **Head of Portfolio and Scale** is accountable for supporting the Portfolio and Scale team in meeting their objectives aligned to the **strategic planning, design and operational delivery of Portfolio and Scale** programs that are aligned to The Foundations strategic framework. Focus on developing innovative strategies to address the key Thematic priorities identified, with a focus on the eye health workforce initially, the role is core to supporting the Portfolio and Scale Director to deliver on the organisation's thematic priorities and ensuring the development of strategic partnerships in this approach.

The Head of Portfolio and Scale will own the outcomes of:

1. Lead on the planning and development of a large-scale innovative concept to the challenges facing the thematic priorities, with a key focus on workforce in health
2. Working closely with the Director of Portfolio and Scale to define Foundation's role and value-add in workforce development globally. (with a focus on eye health)
3. Foster partnerships with stakeholders and stay updated in industry advancements.
4. Ensure that all professionals are actively engaged in the design and approach.
5. Working closely with Public Affairs (PA), co -Lead on engagement with private sector partners and funders for the Thematic priorities.
6. Foster and drive a culture of engagement, collaboration and joint ownership across divisions and sub divisions within the organisation
7. Under the leadership of PA, develop high impact pitches and strategic communications for thematic priorities
8. Other tasks as requested by your manager.

Our Capabilities:

As a member of The Foundation Family you will:



1. Live by the values of The Foundation and support The Foundation's culture, performance and brand.
2. Adhere to all The Foundation's policies and procedures.
3. Strengthen the health, safety and well-being of all/look out for the well-being.
4. Lead, collaborate and contribute in all interactions.

Essential Experience:

- Experience leading global public health/development programs
- Substantial experience in collaboration and partnership management
- Strong experience in leading design and management of international development experience
- Developing innovation, creative new approaches.
- Program management and stakeholder engagement in at least some of the countries, regions where the Foundation works (Asia/Africa)
- Excellent Communication at senior management level
- Strong Negotiating and partnering experience (e.g. government, multi-lateral and other non-government agencies)
- Good writing skills
- Experience working across cultures.

Skills:

- Excellent interpersonal skills with the ability to manage a wide variety of diverse relationships utilising collaborative consultation and communication skills.
- Confident presentation and public speaking skills.
- Excellent written and verbal communication skills

Desirable Experience:

- Knowledge of boarder eye health and vision impairment
- Highly developed and effective negotiation skills.

Qualifications:

Masters in relevant field(public health, human resource

The position involves:

This position is recognised as having "Contact with Children" either direct or indirect

planning , strategy
development)

Travel:

International and Domestic

This role purpose defines the broad accountabilities of the positions, which may change based on organisational need. Please refer to the divisional, team and individual work plans for more specific details

Additional Responsibility:

Ensure that the work for which they are responsible is carried out in ways, which safeguard the health and safety of workers.

To work in The Foundation, you will:

- Be eligible to work in Kenya
- Undergo background check including criminal records and qualifications check
- Undergo working with children check for positions that are identified as working with children