

ROLE PURPOSE

Role Title: Commercial Partner – Group & Support Divisions

Division: Enabling Services, Finance

Location: Sydney time zone preferred

Date: March 2025

Employment type: Full time, Permanent

Reports to: Head of Financial Planning & Analysis

Number of direct reports: 0

Leadership Band: Lead Self

Purpose of the role:

The **Commercial Partner – Group & Support Divisions** is responsible for ensuring the production and ongoing development of accurate and insightful management reports, the integrity and timeliness of the long term (5 year) and annual planning processes of The Foundation as well as regular reforecasts, ensuring the continuous improvement in systemisation and integration of financial processes and systems, delivering via a business partner model comprehensive financial and commercial support to Group and Support Divisions, providing core financial direction in the organisational development of processes to manage the growth of The Foundation. This role will work closely with key personnel in all divisions of the organisation and be a key link in assuring the Global Finance team delivers its customer service mandate.

The **Commercial Partner – Group & Support Divisions** will own the outcomes of:

1. Working closely with the Head of FP&A, support the development of the 5-year forecast, Annual Budget plus formal and informal Forecasts for the organisation, continuously seek refinement and alternate approaches to simplify and improve the approach and increase accuracy, efficiency and systemisation of the organisation's business planning processes.
2. Leading the production of reliable and meaningful management reports for FHF Group, subsidiaries and divisions; providing insights, commentary and visualisation into organisational performance and facilitating decision making to support achievement of our strategic and financial objectives.
3. Ensuring a high standard of financial and non-financial systems cohesion and continuously develop creative and simplified solutions for enhanced systemisation of manual financial processes whilst ensuring technical accuracy of the accounting system outputs and managing key elements of the consolidated financial results of The Foundation that cohesively bridge management and statutory reporting.
4. Support the Senior Leadership teams of Group and Support divisions by acting as a commercial partner, building knowledge and undertaking tasks as needed to drive achievement of divisional goals and KPI's including effective business cases for new initiatives, the facilitation of financial modelling of budgets and business planning processes, and improving the financial capacity and capabilities within the divisions.
5. Provide a commercially focused business partnering service to the Executive Leadership Team to maximise the financial understanding of organisational performance, safeguarding financial integrity, monitor and report on performances, identify variances to plan and actively contribute to developing strategies and actions to mitigate the implications of the variations and achieve annual targets.
6. Act as a point of financial expertise in the development of new financial planning and reporting systems and Power BI visualisation of group and entity management reporting, in particular for the development of data attributes to expand the way information is captured and reported, inclusive of Balance Sheet and Cashflow information.
7. Act as a point of reference and financial expertise for supporting the continuous development and ensuring the implementation of relevant and appropriate financial policies and procedures for all group offices and ensuring the financial capacity and capabilities within The Foundation are appropriate to current and future requirements.
8. Other tasks as requested by your manager.

Our Capabilities:

As a member of The Foundation Family you will:

1. Live by the values of The Foundation and support The Foundation's culture, performance and brand.
2. Adhere to all The Foundation's policies and procedures.
3. Strengthen the health, safety and well-being of all/look out for the well-being.
4. Lead, collaborate and contribute in all interactions.



Essential Experience:

- Strong experience in a multi-entity global operating environment
- Demonstrated ability to guide and develop organisational financial literacy and capacity in appropriate financial practices and executing this through collaboration and leveraging positive relationships with stakeholders
- Experience in modelling and analysis of complex financial revenue streams and articulating insights in concise pointed terms to non-finance stakeholders
- Solid experience in leading and developing the financial and commercial skills of non-finance teams
- Strong experience in managing and developing finance systems and implementing internal controls and processes, ideally in an international organisation

- Demonstrated ability of a willing detailed hands-on work ethic that ensures deep subject matter knowledge plus completeness, timeliness and accuracy of output

Skills:

- Outstanding organisational skills, attention to detail and a demonstrated ability to meet deadlines.
- Demonstrated capacity to work productively and collaboratively in a team.
- Excellent interpersonal, oral, and written communication skills
- Excellent knowledge and capability utilising Microsoft Office, Power BI, financial accounting software, FP&A and business intelligence tools

Desirable Experience:

- Experience in an International NGO
- Specific experience with ERPs, FP&A Tools, Power BI

Qualifications:

Chartered Accountant or Certified Practising Accountant

Travel:

Occasional domestic and international travel may be required

This role purpose defines the broad accountabilities of the positions, which may change based on organisational need. Please refer to the divisional, team and individual work plans for more specific details

The position involves:

This position is recognised as having “Contact with Children” either direct or indirect
This position does not involve “Working with Children” either direct or indirect.

Additional Responsibility:

Ensure that the work for which they are responsible is carried out in ways, which safeguard the health and safety of workers.

To work in The Foundation, you will:

- Be eligible to work in Australia and other regions where you will be based
- Undergo background check including criminal records and qualifications check
- Undergo working with children check for positions that are identified as working with children